

**WARBURTON PARISH COUNCIL**

**Annual Meeting held in the Parish Rooms on 17<sup>th</sup> May 2022 at 7.30pm**

Present: Mrs Clare Grace, Mrs Lucy Houghton, Mr Richard Clegg, Mr Mark Priestner, Mrs Gaye Fletcher, Mr Paul Beckmann, Mr Bob Jones, Mr Tim Fairbairn.

Also present: Mr Michael Whetton.

There were no apologies.

The minutes of the Annual Meeting had actually been inadvertently approved at our regular meeting on 29<sup>th</sup> June 2021. There had been no matters arising.

A financial report for the year ended 31st March 2022 was approved and the official Annual Governance and Accountability Return Forms (AGAR Part 2) were also approved. Mr Tim Fairbairn proposed that these should be formally accepted and the proposal was seconded by Mr Paul Beckmann. The forms will now be sent to our internal auditor for verification before the Certificate of Exemption is sent to our external auditors, PKF Littlejohn

As the positions of Chair and Vice-chair are two-year appointments and the incumbents are willing to continue in their roles, there was no need for an election for these positions.

There was no other ordinary business to be conducted and the meeting closed at 7.50pm

Signed ..... Date .....